

Goldsmith

SOLUTIONS

Item 7F

Recycling & Hard Drive Destruction

1.	DRIVES TO BE DESTROYED	
	3.5" Spinning Disk Drives	75
	2.5" Spinning Disk Drives.....	39
	2.5" External Spinning Disk Drives	5
	2.5" Solid State Drives.....	3
	TOTAL.....	\$3,486
2.	MEDIA TO BE DESTROYED	
	Tape Media.....	51
	DVD Media.....	12
	3.5" Floppy Media.....	61
	Hard Drive Platters	30
	TOTAL.....	\$1,540
3.	RECYCLING INVENTORY & HAUL OFF TO RECYCLING CENTER	
	20 Hours.....	\$2,200
	Truck Rental.....	\$310
	TOTAL.....	\$2,510
	Sub-Total.....	\$7,536
	Discounts.....	(2,200)
	TOTAL.....	\$5,336

Note: Additional items (not included in the outline above) will be billed based on the rate schedule in this document

December 12, 2022
(Exhibit #4)



Computer Equipment Destruction Process

When a computer or other electronic equipment is ready for de-commissioning, the following steps are taken to make sure the items are handled correctly.

1. Computers are removed from production and moved to a secure IT storage at the customer's site.
2. Hard Drive / Memory Cards are removed from Computer/Device, a label is applied with tracking tag, and the item is stored in Secure storage at the customer's site.
3. List of Hardware (PC/Peripherals) is sent to the Commissioners' Court for approval to dispose of the items.
4. Once approved, the hardware is sent to an authorized "Dell Reconnect" (Recycling) facility in Abilene, Texas where it is stripped of the different parts and sorted to be recycled.
5. Hard Drive / Memory cards are kept for no less than 90 days, and sometimes up to 1 year depending on the device and use. The Hard Drive / Memory Card is secured and stored onsite at the customer's site.
6. When drives are sent to be destroyed, a Ticket is opened that documents the destruction process until the item is fully destroyed.
7. Drives are degaussed using a Proton T-1 (GSA ISO 9001:2008) and then destroyed by using a Proton (PDS-100).
8. Pieces of drives are recycled or then disposed of completely.

This policy is reviewed on an annual basis, updates to this policy can be found at:
www.goldsmithsolutions.com/agreement

More information about Goldsmith Solutions' commitment to Technology Recycling and a better environment can be found at:
www.goldsmithsolutions.com/recycling

ESTIMATED COSTS FOR SERVICES

<i>First 10 Drives</i>	<i>\$350</i>
<i>Each Drive After</i>	<i>\$28 each</i>
<i>Degauss and Manually Destroy (no individual documentation)</i>	<i>\$10 each</i>